

Supplier Quality Clauses

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Revision History Table

Revision	Change Form #	Date	Reason for Change	Change Author
-	N/A Initial Release	9/18/2018	Initial Release	Albert Scorza
A	008-18	11/8/2018	Procedure #21 Added	Peter A Elias

PURPOSE

The purpose of this procedure is to outline requirements for suppliers doing business with Precision Components Group. In addition to the clauses outlined below, suppliers will be responsible to adhere to any customer specific clauses flowed down to them either through Precision Components Group Terms and Conditions or from customers directly.

SCOPE

This procedure applies to all suppliers and vendors providing material, products and/or services to Precision Components Group and its customers.

RESPONSIBILITIES

The Precision Components Group Quality and Purchasing Departments are responsible for reviewing and updating this document as well as flowing down customer quality clauses to suppliers. All purchase orders / Terms and Conditions indicate the requirement for suppliers to comply with this document.

Suppliers are responsible for adhering to the requirements outlined in this document.

PROCEDURE- Precision Components Group Quality Clauses

1. All suppliers must adhere to Precision Components Group quality system requirements. Suppliers must be qualified by Precision Components Group as approved suppliers. Suppliers failing to maintain compliance with these quality system requirements may be removed from the approved supplier list.
2. Suppliers must respond to any requests for corrective action in a timely manner.
3. Suppliers must use customer-approved special processes.
4. As applicable, suppliers must notify Precision Components Group of nonconforming product and arrange for approval of supplier nonconforming material disposition. If authorization is given for a supplier to scrap nonconforming product, it must be rendered unusable if the end user is an aerospace company.

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5. Suppliers are required to prevent the use of counterfeit parts. Components must be purchased from OEM or authorized distributors as applicable.
6. Suppliers shall notify Precision Components Group of any changes to their products and/or processes, changes of suppliers, and changes of manufacturing facility location and obtain approval as required.
7. Suppliers shall, if necessary, provide right of access to Precision Components Group, their customer, and regulatory authorities to all facilities involved in the order and to all applicable records.
8. As required, Precision Components Group customer or their representative will be allowed to verify at our supplier's premises that subcontracted product conforms to specified requirements.
9. As applicable, suppliers shall flow down to sub tier suppliers the requirements in Precision Components Group purchasing documents, including critical items. These purchasing documents shall be available for review upon request.
10. Record retention requirements: Suppliers will retain records that provide evidence of compliance to requirements outlined in purchasing documents. Specific record retention length is described below:
 - Minimum 3 year requirement unless otherwise stated on purchase order.
 - Suppliers will notify Precision Components Group prior to disposal of any records.
11. Suppliers will implement and maintain processes and controls for Foreign Object Detection as applicable.
12. Suppliers must adhere to any customer specific requirements communicated by Precision Components Group, including special requirements, critical items, key characteristics, or product safety requirements.
13. Suppliers must supply certificates of analysis, certificates of conformance, test reports and inspection reports as required by Precision Components Group purchasing documents.
14. Changes to accepted purchasing documents will be communicated by the Precision Components Group Purchasing Department via a purchase order revision.
15. Material shipped against purchasing documents will be free of any evidence of poor workmanship that would render the material unsuitable for its intended use.
16. Suppliers will package all items to prevent damage during shipment and storage.
17. Suppliers must ensure their employees are aware of their contribution to product conformity and product safety and the importance of ethical behavior.
18. Suppliers must qualify their employees against the required competencies to ensure product and process conformity. Records of this qualification or training must be maintained.

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19. Suppliers performing design and development activities must apply configuration management controls, ensure identification and traceability of components, and utilize change control. Design changes require written approval from Precision Components Group.

20. If sampling inspection is to be utilized for product acceptance, the sampling plan used must be justified on the basis of recognized statistical principals and appropriate to product criticality and process capability.

21. Top 5 Suppliers/external providers are scored and measured based on the supplier's quality and on time delivery. The goals of supplier on time delivery (95%) and percentage of parts accepted/ supplier quality (95%) must be equal to or greater than the set goals. If historical data shows these metrics fall below the stated goals for 3-month period Precision Components Group may re-evaluate and a supplier corrective action will be sent to the appropriate supplier.